An internship is a professional development experience that enhances your education, by providing exploration of work and career pathways in public and community service, while developing highly valued transferable skills and competencies in leadership and management.

The following agencies and organizations are recruiting NOW - for PAID, part- and full-time, 3-6 month, professional training and project-based public service experience - to coincide with your education plans in fall and spring 2023-2024.

**Local and State**

1
ICIC is hiring new researchers!
One of our researchers is leaving us in mid-July and we’re looking for both a permanent research analyst (job description and application online at [https://icic.bamboohr.com/careers/76?source=aWQ9Nw%3D%3D](https://icic.bamboohr.com/careers/76?source=aWQ9Nw%3D%3D)) and a short-term (1-3 month) researcher. Both positions are fully remote. Note we are open to hiring recent or soon-to-be graduates (at any level), current undergraduate or graduate students who can work full-time, and others. We’re especially interested in having a diverse applicant pool.

For information on the organization:

ICIC
PO Box 191297
Roxbury, MA 02119
@icicorg icic.org

2
The Office of Phoenix Mayor Kate Gallego has officially opened its Fall 2023 semester application on [Handshake](https://www.handshake.com/). Attached flyer provides details about the internship and required application materials.
Here are a few key details for the application:

- Office will be selecting four interns for the fall semester (one will be in collaboration with the ASU School of Public Affairs - named the “Margaret T. Hance Scholar”).
  - Each intern will specialize in one office need, those being: Constituent Services (2), Communications (1) and Outreach (1)
- The internship is paid via a one-time stipend of $1,500. Students must be eligible to work in the United States to receive the stipend.
- All applications should be emailed to mckenna.hubbard@phoenix.gov and sophie.rodriguez-beaugrand@phoenix.gov

- To be considered in next review of applicants, apply now.

City of Phoenix
Office of Mayor Kate Gallego
ARE YOU READY FOR THE NEXT STAGE IN YOUR CAREER?
Check out the Eligibility Interviewer and Customer Service Rep positions in your area. Great opportunity to learn about DES programs and services, and help community residents. Be a hero to children and families.

Arizona Department of Economic Security Opportunities:

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<th>Position</th>
<th>Location</th>
<th>Closing Date</th>
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Information and application at www.azdes.gov and http://www.hr.az.gov/AZStateJobs/ (more work-learning and professional development opps with multiple state agencies can be found here)

Interested in a local concern and work in local government? Consider a work-learning opportunity as a Records Specialist or Housing Specialist I/II with the City of Tempe - currently recruiting. Learn more about employment opportunities here - City of Tempe Human Resources, jobs@tempe.gov, 480-350-8278. The City of Tempe makes waves as a technology and business magnet, an inclusive, caring community and a hub for recreation and adventure. Our community values people, integrity, respect, creativity, quality, openness and diversity. Visit us.

Councilwoman Betty Gallardo’s Office is recruiting for the internship position of Communications and Marketing Coordinator. This is a new position beginning fall 2023. Application materials requested: students should prepare a resume demonstrating qualifications and skills, and submit to council.district.5@phoenix.gov, with an email stating interest in the position. See attached flyer for additional info. Recruitment now through Friday, August 4th.

The City of Mesa - Office of Emergency Management is recruiting for interns to work with their team this fall. Robert Campa, Emergency Manager and SPA faculty and 2X alumni is inviting qualified juniors, seniors or graduate students to consider building experience and professional network through internship with his office. Develop tangible work products and build a reputation to launch or advance your career goals while completing your academic preparations. Review description and apply as directed.
The U.S. Department of State is now recruiting!
Are you interested in a career as a diplomat? Are you looking for a way to pay for graduate school? Consider applying for a U.S. Department of State Fellowship

Three out of four fellowships (flyers attached) are open now for application! Students and college graduates interested in earning a master’s degree and pursuing a career in the Foreign Service can apply now through late September for the Pickering, Rangel, and Clarke Graduate Fellowships. These fellowships provide tuition assistance for a two-year master’s degree, a stipend for living expenses, two paid summer internships (the first one is domestic in Washington, DC and the second one is overseas at a U.S. embassy or consulate), and a guaranteed job in the Foreign Service upon graduation! Applicants must be U.S. citizens and have a minimum cumulative GPA of 3.2. These programs encourage the application of members of minority groups historically underrepresented in the Foreign Service, women, and those with demonstrated financial need for graduate school.

Pickering and Rangel Fellows become Foreign Service Officers at the conclusion of their master’s program. If you are interested in either the Pickering or the Rangel, my strong recommendation is to apply to both to increase your chances, as the fellowships are almost identical and the application materials are the same. The only difference between the two fellowships is where you do your domestic internship.

Clarke Fellows become Foreign Service Diplomatic Security Special Agents at the conclusion of their master’s program, so this is for those who want to become law enforcement officers with our law enforcement arm, the Diplomatic Security Service. Candidates must pass a Physical Readiness Test as part of the selection process and must be no older than 32 at the time of application (unless you are eligible for veterans preference). Interested candidates can register here for an August 10 webinar to learn more.

The fourth fellowship, the Foreign Affairs Information Technology Fellowship (FAIT), will open for application in September. This program pays for either the junior and senior years of study for an IT-related bachelor’s degree, or two years of study for an IT-related master’s degree. FAIT Fellows become Foreign Service Information Management Specialists upon graduation. Register here for an August 29 webinar to learn more.

In the last fellowship cycle, Southwest candidates were selected for all four fellowships - let’s keep the trend going! Antionette would love to hear from you if you decide to apply and you can feel free to send her any questions you have as you go through the application process. She strongly encourages you to ask your college or school career services professional or scholarship advisor to review your application materials before you submit them. Each fellowship website also has “tips for a competitive application” and she strongly recommends you read through those resources as well. reach out to her at DIRSouthwest@state.gov.

The Virtual Student Federal Service internship opened for application on Monday, July 3 to internship for the 2023-2024 academic year. This is the most flexible internship option - you can work virtually, do not need a minimum GPA, can be any year in college (from a freshman or associate's student to a PhD candidate and everything in between), and do not need a security clearance. The internship is also part-time so you work 10 hours a week. You can see the list of projects available to apply for here. If you want to help me recruit the next generation of diplomats in the Southwest, you can apply to my project. The deadline to apply for this virtual internship is July 31.
The Government Accountability Office is currently hiring fall interns to work with the Information Technology team and Library Services teams.

GAO Student Trainee (Information Technology) Internship. Interns will work closely with stakeholders, including management, agency executives, and subject matter experts (SME), to develop views of the agency’s strategy, information, processes, and IT assets. Team members lead strategic technological planning to achieve business goals by prioritizing technology initiatives in collaboration with other teams and coordinating the evaluation, deployment, and management of current and future technologies.

- Undergraduate students can apply here | Graduate students can apply here

GAO Student Trainee (Librarian). Interns will assist with library reference and research work including responding to Library Help and/or Research queries, responding to background or literature searches as assigned, participate in projects and presentations.

- Graduate students can apply here (must be enrolled in a graduate degree seeking program)

Myra Francisco, an ASU alum and Senior Analyst with GAO - Education, Workforce, and Income Security, has also offered to discuss the work of and at GAO. You can contact her at FranciscoM@gao.gov

Whether interested in applying for local, federal or world-wide opportunities, the SPA Office of Career and Professional Development provides coaching for current students and graduates to identify, seek and promote to professional positions in public service. Contact us: spa_career@asu.edu or mjdzunk@asu.edu

Maryjo Douglas Zunk, MBA, MA | Manager
Career Development | Alumni Engagement | Employer Outreach
Office of Career and Professional Development | School of Public Affairs
Watts College of Public Service and Community Solutions | Arizona State University
spa_career@asu.edu | mjdzunk@asu.edu | Phone: 602-496-1035
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